



## NOTICE TO VACATE

DATE

I/WE (*TENANT NAME/S*)

HEREBY GIVE 28 DAYS NOTICE OF OUR INTENTION TO VACATE THE PREMISES KNOWN AS

(*PROPERTY ADDRESS*)

ON THE (*VACATING DATE*)

I/WE ARE BREAKING OUR LEASE YES  NO

CONTACT TELEPHONE

BH

AH

MOBILE

FAX

FORWARDING ADDRESS

REASON FOR LEAVING   
(*USED FOR STATISTICAL PURPOSES ONLY*)

ACCESS ARRANGEMENTS FOR RE-LETTING

USE OUR MASTER KEY YES  NO

IF NO WHAT ARRANGEMENTS ARE   
SUITABLE

TENANT/S SIGNATURE